

ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES,
APRIL 4, 2011

ANNUAL ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES WAS HELD ON MONDAY, APRIL 4, 2011 AT 7:00 PM, BOARD ROOM, VILLAGE HALL, LEROY, NEW YORK.

PRESENT: Mayor George E. D. Brady; Trustees Jennifer A.O. Keys, Richard O’Shea, Gregory Rogers, Robert Taylor, Jr.; Clerk-Treasurer Sharon M. Jeary; 2 citizens.

Mayor Brady opened the Annual Organizational Meeting at 7:00 PM and asked everyone stand and recite the Pledge of Allegiance.

ORGANIZATIONAL APPOINTMENTS: Mayor Brady appoints the following:

Deputy Mayor.....	Trustee Rogers
Deputy Clerk-Treasurer.....	Kim Mangefrida
Budget Officer.....	Mayor George E.D. Brady
Attorney.....	Laurence W. Boylan
Bingo Inspector.....	
Official Newspaper.....	Batavia Daily News
Alternate Official Newspaper.....	Democrat & Chronicle
Registrar.....	Patricia Canfield
Official Depository.....	General – Five Star Payroll – Bank of Castile

Motion by Trustee Taylor to ratify the Mayor’s appointments, seconded by Trustee O’Shea and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

PLANNING BOARD

Corrine Sprague (2016)
Robert Dawley, Chairman (2013)
Gerald McCullough, (2011)

SEWER BOARD

James Spear, Chairman (2016)*
Brian Wardell (2014)
Glen Bolin (2010)
Gerald Aron (2013)
Richard Tetrault (2012)*

ZONING BOARD OF APPEALS

Charles VanBuskirk (2011)
Carl Seaburg (2014)
Thomas Spadaro (2016)*

HISTORIC PRESERVATION

Joanne Snyder
Raymond Yacuzzo
Michael Welsh
Dawn Monseses

Mayor Brady appointed the following individuals: Sewer Board - James Spear, Chairman and Richard Tetrault to fill in for the remaining term; Zoning Board of Appeals – Thomas Spadaro. A motion was offered by Trustee Keys to ratify the Mayor’s appointment, seconded by Trustee Taylor and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

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Mayor Brady appoints the following as Board liaisons:

TRUSTEE LIAISONS:

Planning Board – Trustees Keys and Taylor

Sewer Board – Trustees Rogers and O’Shea

Parks, Recreation & Youth Board – Trustees Keys and Taylor

Business Council – Trustee O’Shea

Business Council and Genesee Association of Municipalities – Mayor Brady and Trustee Taylor

Town Board – Trustees Taylor and Rogers

Motion by Trustee Keys to ratify the Mayor’s appointments, seconded by Trustee Taylor and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Taylor– Aye, Mayor Brady - Aye.

ANNUAL MOTIONS:

MEETING NIGHTS – Motion by Trustee O’Shea to designate the second and fourth Wednesdays of each month as the Board’s Regular Meeting days during the 2011-2012 official year. Seconded by Trustee Taylor and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers Trustee Taylor – Aye, Mayor Brady – Aye.

AUTHORIZATION TO ATTEND MEETINGS –

MOTION BY Trustee Keys

WHEREAS, there is to be held during the coming official year (a) the Annual Meeting conducted by the NYS Conference of Mayors; (b) the Training School for Fiscal Officer’s and Municipal Clerk’s conducted by New York State Conference of Mayor’s; (c) the Winter Legislative Conference conducted by the New York State Conference of Mayors; (d) the following County and Professional Association Meetings – GAM, ICMA, Highway Superintendent’s Association, Government Finance Association Meetings, Water Pollution Control Federation, and

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these or similar meetings, conferences or school benefits the municipality, NOW THEREFORE

BE IT RESOLVED that all elected officials and employees (with prior notification) of the Village Board are authorized to attend the above meetings and reasonable budgeted expenses be paid with the approval of the Clerk-Treasurer.

SECONDED BY Trustee O’Shea and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye.

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AUTHORIZATION FOR CLERK-TREASURER TO PAY RECURRING BILLS –

Motion by Trustee Taylor to authorize the Clerk-Treasurer to pay recurring utility, rent, postage, freight, mandated legal, contractual expenses throughout the year in advance of the Board's monthly audit of claim. Seconded by Trustee Rogers and on a call of votes Trustee Keys - Aye, Trustee O'Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

MILEAGE ALLOWANCE

MOTION BY Trustee Rogers

WHEREAS, the Board of Trustees of the Village of LeRoy has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of LeRoy, NOW THEREFORE

BE IT RESOLVED, Section 1. That the Board of Trustees shall approve the reimbursement of such officers and employees at the rate of the Government Services Administration official business mileage rate (as of January 2011) \$.51/per mile; Section 2. That this resolution shall take effective as of June 1, 2011.

SECONDED BY Trustee O'Shea and on a call of votes Trustee Keys – Aye, Trustee O'Shea – Aye, Trustee Rogers, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

SPECIAL MEETING PROCEDURE

MOTION BY Trustee O'Shea

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WHEREAS, a procedure should be adopted by the Board of Trustees for calling a special meeting, and

WHEREAS, should a special meeting be necessary the meeting may be called by the Mayor and by at least one trustee acting together, or by at least two trustees acting together, and

WHEREAS, after those Board members have decided the necessity of a special meeting, NOW THEREFORE

BE IT RESOLVED that calling a special meeting may be accomplished by having the Clerk-Treasurer contact each Board member individually by letter, phone, or personally, and

BE IT FURTHER RESOLVED that notice be given to the news media and the public as soon as practicable.

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SECONDED BY Trustee Taylor and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye.

RESOLUTION TO SET ORGANIZATION MEETING, 2012 – Motion by Trustee Taylor to set the 2012 Organizational Meeting for April 2, 2012 at 7:00 PM. Seconded by Trustee Keys and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

RESOLUTION TO SET FEE FOR REGISTRAR – A motion was offered by Trustee Rogers to set the annual fees for the Registrar’s services at \$1,600.00. Seconded by Trustee O’Shea and on a call of votes Trustee Keys - Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor - Aye, Mayor Brady – Aye, carried.

RESOLUTION GRASS AND WEEDS

MOTION BY Trustee Keys

WHEREAS, it has been reported to the Board of Trustees of the Village of LeRoy that certain properties within the Village are in violation of Chapter 120 of the Village of LeRoy Code entitled “Grass and Weeds,” specifically Section 120-1 and 120-2 thereof, in that grass and weeds have been allowed to grow unmowed until they now exceed six inches in height, and

WHEREAS, the Code Enforcement Officer for the Village has heretofore attempted to give the notice required by Section 120-2 of the said Code to the last known owners of the respective premises without avail, and such notices have been returned to him marked as undeliverable by the United States Postal Service, NOW THEREFORE

BE IT RESOLVED that the Village Clerk-Treasurer shall notify the Village’s mowing contractor to mow the grass and weeds on specified properties, and to assess the costs thereof to the respective owners pursuant to Section 120-2 of the Village Code, including if necessary by adding the said costs to the respective owners’ tax bills, and

BE IT FURTHER RESOLVED that the said Code Enforcement Officer shall continue to monitor the conditions of the said premises, and all other premises within the Village, and shall have the authority to direct the Village Clerk-Treasurer to engage the mowing contractor for additional mowing whenever and wherever additional violations of the said Chapter are found, similarly assessed back to property owners as aforesaid, without further action of this board.

SECONDED BY Trustee O’Shea and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

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NEW BUSINESS:

9 MAIN STREET, LIQUOR LICENSE WAITING PERIOD – A letter was received from Jon Marcello, of Marcello Brothers who are in the process of obtaining a liquor license with the New York State Liquor Authority at the 9 Main Street location, currently Papa John’s Eagle Hotel. They would like to request the Board waive the 30 day waiting period for the license application so they may take over operations by June 1st. Trustee O’Shea asked their business philosophy. Mr. Marcello explained they would like to see a family atmosphere and therefore increase the food trade. The waiver has been granted to other local businesses. A motion was offered by Trustee Rogers to waive the 30 day waiting period for the liquor license for the Marcello Brothers at the 9 Main Street location. Seconded by Trustee Taylor and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

TRANSFER UNASSIGNED FUND BALANCES TO RESERVE FUNDS - A motion was offered by Trustee Rogers to transfer the following from unassigned General Fund Balances to Reserve Funds: Capital Fund – 150,000, Debt Service – 200,000, Retirement – 150,000, Employee Accrued Liability 100,000; Capital Equipment – 250,000, total 850,000; Sewer Fund – Capital Projects – 100,000, Debt service – 100,000, Employee Accrued Liability – 50,000; total 250,000. Seconded by Trustee O’Shea and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried.

ADJOURN - There being no further business a motion was offered by Trustee Rogers to adjourn, seconded by Trustee Keys and on a call of votes Trustee Keys – Aye, Trustee O’Shea – Aye, Trustee Rogers – Aye, Trustee Taylor – Aye, Mayor Brady – Aye, carried. Meeting adjourned at 7:35 PM.

Respectfully submitted,

Sharon M. Jeary,
Clerk-Treasurer

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